

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Lewis leading the Pledge of Allegiance and then offering a prayer.

Commissioner Lewis called for a review of the agenda. Commissioner Christophersen reported that the fair board has an opening for a new member. Chairman Lewis questioned attorney Brower about the proper way for the commissioners to appoint members to board. It was noted that the commissioners would discuss and then make the final decision which requires posting on the agenda. This item will be added to the next meeting agenda.

Airport – Board members presented a draft hanger lease to be used upon approval of the commissioners. The lease was prepared with help from the county attorney and a proposed rate of \$.20 cents per sq. ft. annually was suggested. The lease will be reviewed in three years to discuss the need for possible changes.

It was decided that the board would be best suited for monitoring and setting prices for the fuel sale which will be adjusted based on cost and surrounding airport margins of sale. It was noted that the current fuel tank is an older underground double wall style that will need to be updated in the future. It was thought that an above ground tank with a vault would be better suited considering the current EPA and DEQ standards.

Commissioner Christophersen made the motion to approve the use of the hanger lease as presented. Commissioner Stokes seconded and the motion carried. All commissioners approved.

Airport standards will need to be addressed. It was reported that the current condition of the airport is poor and a control plan should be put into place if Federal grant money will be pursued. Chairman Lewis asked if the board had recommendations concerning the septic tank and well. They reported that the current condition of the septic would need to be determined before recommendations or decisions could be made.

Department reports –

Assessor – 90% of the revaluation work has been completed for the western part of the county. Sales information along with Farmers responses to questionnaires will help in more accurate assessments. The Assessor's office will close on April 25th, to allow employees to attend training for the DMV department.

Treasurer – Occupancy tax has been collected in full and third year tax delinquent notices are being prepared for mailing. A second reminder will be sent in July and a final reminder sent in September before the litigation guarantee is ordered. All third-year delinquent taxes that have not responded to the notice will be brought before the commissioners in January 2020 for consideration to be taken tax deed.

Commissioner Stokes questioned the investment of money. The treasurer reported that she was waiting for a dollar amount to be given stating the available money for investment that has not been obligated for current budget needs.

Road and Bridge – Frost law signs will be installed throughout the county limiting the speed and weight of the larger vehicles. Many citizens have called requesting the department to open the roads

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that have been closed for the winter however they are hesitant to open them this soon as it could cause severe damage with so much moisture still in the ground.

Sheriff – Incident reports are normally around 100 at this point in the year however they have already received around 250 incident reports year to date. Two of his officers have been involved in DEA training. The electronic ticket system has been in trial mode and seems to be working fine. This will allow the officer to write a citation and then have it sent direct to the courts without shuffling papers around. The Solacom company will be onsite to work on the final stages of the new communication system and everything should be running within a few weeks.

Prosecutor – the most recent jury trial has been completed with sentencing to take place in May.

Clerk – The school bond election will take place on the 12th with paper ballots being used. Idaho code requires the commissioners to canvas election results within a certain time frame following an election. It was agreed that a special meeting would be held on the 15th, of March to comply with this requirement.

The claims were reviewed. Two reports were presented. One for payment through the courts for the citizens that were asked to participate in the recent jury trial; one for the normal claims from each department.

Commissioner Christophersen made the motion to approve the claims for the jury trial and to approve the monthly claims from each department and office.

Commissioner Lewis seconded and the motion carried. All commissioners approved.

The meeting minutes were reviewed.

Commissioner Stokes made the motion to approve the minutes as written.

Commissioner Christophersen seconded the motion.

Chairman Lewis indicated that he would like to amend the minutes to show specific areas of concern for the snow plowing effort at the airport. These areas are the apron, the taxi way and around the fuel station. He amended the motion to reference these additions.

Commissioner Christophersen seconded the amended motion and the motion carried.

All commissioners approved.

Gaylene Willie came before the board seeking a variance for the setback of her new house. Her home was destroyed by fire and she wants to bring in a pre-built home however it cannot be placed in the same location as the previous home. She needs to set it on another part of her lot but in order to do so it will encroach on the setbacks that are allowed. She has a garage that is still standing and has been grandfathered in for the setbacks. The new structure will sit further from the road than the existing garage. Planning and zoning has reviewed the request and they recommend that the variance is granted. Neighbors have also been contacted and have written letters of approval for the project.

Commissioner Christophersen made the motion to approve the setback variance for Gaylene Willie.

Commissioner Stokes seconded and the motion carried. All commissioners approved.

A change of use request has been submitted by Direct Propane whereby allowing them to open a branch business in Malad. The land they are looking at runs along the freeway near the exit 17 off ramp just north of Malad City. They intend to place their storage tanks on the east end of the lot near the fence running along the freeway. All setbacks will be adhered to. There is an existing building there so the only construction will take place is for the perimeter fence, the storage cradles for the tanks and the cement barriers that will surround the tanks. The question was asked regarding the placement of the tanks so

close to the freeway. The requestors indicated that they would follow all state and local laws as they pertain to this business venture. Planning and zoning sent a letter of recommendation for this change of use request. It was further reported that no significant objections were given during the public hearing held by the P&Z board.

Commissioner Stokes made the motion to approve the change of use permit for Direct Propane to open a branch office in near exit 17.

Commissioner Christophersen seconded and the motion carried. All commissioners approved.

Building permits were reviewed for approval. The permits presented were for the following; an addition for Steve Werk, agricultural buildings for Josh Davis and Calvin Staten, a deck/awning for Mike Payne and a house for Wade Christophersen.

Commissioner Stokes made the motion to approve the building permits as presented.

Commissioner Christophersen seconded and the motion carried. All commissioners approved.

The commissioners discussed the cost of building permits and the annual revenue that is generated as compared to the actual cost of conducting the inspections and meeting the other expenses for planning and zoning. The request was made for the P&Z administrator to investigate permit costs in surrounding counties that they may be compared with Oneida's current rates.

Jail contract – It was reported that the chief deputy in Cache County was reluctant to take on additional contracts at this time and reported that they have 275 beds in use out of 310.

Sheriff Jones reported that he did talk to Sheriff Jensen from Cache County. They would not guarantee any beds and the cost would be \$57.00 per bed per day. The medical and transportation would be the responsibility of Oneida County whereas Caribou provides all services for the one charge with eight guaranteed beds currently. It was also reiterated that the Spillman would need to be converted over to connect with Utah which would be an extensive cost. Currently Sheriff Jones is working to connect with Spillman in Caribou County which will be a cost savings over current expenses.

A contract with the US Forest Service was presented whereby paying the sheriff's office for the patrol of certain USFS properties in Oneida County. This contract has been approved in past years.

Commissioner Christophersen made the motion to approve and sign the USFS contract for law enforcement patrol on their properties in Oneida County.

Commissioner Stokes seconded and the motion carried. All commissioners approved.

Court room security camera upgrades were approved with a \$1,500.00-dollar limit. The actual expense was about \$275.00 dollars more and it is being requested that the commissioners approve the increase.

Commissioner Christophersen made the motion to approve the increased cost of \$275.00 for the court room security camera upgrade.

Commissioner Lewis seconded and the motion carried. All commissioners approved.

County Flag – Commissioner Christophersen indicated that the fair board would like the commissioners to consider a county flag that can be flown as community events. It was further suggested that a contest would be useful to obtain different designs. It was requested that commissioner Christophersen conduct further research and report back.

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The Samaria Irrigation company is seeking grants to help install a pipeline for the purpose of containing the irrigation water. They have made a verbal request to the commissioners for a letter of support for this grant effort.

Commissioner Christophersen made the motion to sign a letter of support for the Samaria Irrigation pipeline project.

Commissioner Stokes seconded and the motion carried. All commissioners approved.

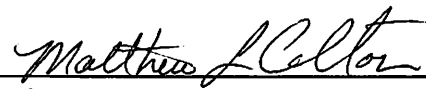
Personnel policy – This item has been tabled until a future meeting.

Certified Local Government board – follow up discussion from a previous meeting reiterated that the purpose of this board is to help preserve historic sites in the county and to help find funding for approved projects. The proper manner in which the CLG is formed was discussed along with possible members that could serve on the board. Chairman Lewis considered the best manner in which to discuss the possible members to serve on all boards in the county and it was determined that the qualifications of each name could be discussed in an executive session prior to the final deliberation and decision. This topic will be added to the agenda for the next meeting.

Commissioner Lewis reported that a contractor was on site at the court house and has taken information down to aid in putting a bid together for the ADA remodel of two bathrooms.

The meeting was adjourned.



Bill Lewis, Chairman

Matthew L. Colton, Clerk